

Position Title: STV Counsellor  
Program: Counselling  
Position End Date: June 30, 2021  
Position location: Abbotsford and Mission  
Reports to: Manager of Housing  
Hours of work: 35 hours  
Posting Date: April 26, 2021  
Closing Date: May 03, 2021     **5 pm**

This position requires UNION MEMBERSHIP

### **Internal / External Job Posting**

**Compensation will be in accordance with Appendix A of the BCGEU Collective Agreement.**

**Classification: Stopping the Violence Counsellor                      Grid Level: 14 Paraprofessional**

The STV Counsellor provides one-on-one counselling and group programming for women experiencing relationship violence and/or childhood trauma and abuse.

All staff and volunteers of SARA demonstrate a commitment to the mandate, vision, values and philosophy of the SARA for Women Society.

### **Reports to: Manager of Counselling**

Duties and Responsibilities:

- Provides individual and group-based psycho-educational counselling for adult women survivors of childhood trauma and abuse and/or relationship violence
- Maintains accurate up-to-date records, including documentation of all client contacts, case notes and referral records and case consultation notes
- Assists the Manager of Counselling to manage and develop the program, including but not limited to managing waitlist, collecting and reporting monthly statistics
- Attends and actively participates in team meetings, team building and development activities
- Provides support and information to clients to develop and strengthen their support and social network beyond the counselling relationship
- Consults, networks and liaises with community agencies and professionals to maintain up-to-date information on available resources, and to maintain positive community relations and build mutually beneficial partnerships

## Skills and Knowledge

- Understanding of and working knowledge of the Family Law Act 2013
- Excellent understanding of violence against women's issues both within dominant and non-dominant cultures
- Strong understanding and commitment to SARA for Women's Mission, Vision and Values
- Firm commitment to working from a feminist perspective, providing women centered, trauma informed and client centered approach and a pro-choice stance
- Comprehensive understanding of social services and resources in the Fraser Valley and how to access them
- Strong listening skills, written and oral communication skills including public speaking skills required
- Demonstrated ability to clearly communicate information to others (i.e. case notes, reports and statistics)
- Demonstrated ability to provide crisis intervention and support for women
- Demonstrated ability to support women through their journey toward healing and independence, through providing individual and group counselling and referrals as needed
- Strong knowledge and experience of providing service to women in an integrated case management team environment
- Demonstrated ability to work with diverse clientele, and cultural competency
- Demonstrated ability to work both independently and as part of a team
- Strong computer skills, including Microsoft Outlook, Office 365, Excel, Online applications, online resource/research skills

## Competencies

- Solid and demonstrable work ethic and the ability to work efficiently and with minimal supervision
- Demonstrated ability to take initiative and to work independently
- Commitment to a coordinated team-based approach
- Ability to network and interact well with other service providers, internal and external team members
- Energetic, positive, optimistic, and pragmatic
- Demonstrated commitment to building and sustaining a healthy workplace
- Excellent inter-personal skills
- Able to provide non-judgmental support to both clients and colleagues
- Ability to be adaptive to different situations

- Commitment to ongoing professional development and learning
- Strong time management and organizational skills
- Ability to handle competing priorities and objectives
- Psychological competency as this position may be required to work with clients in crisis

## Qualifications

### *Education and Knowledge*

- Bachelor's degree in a related human / social service field.

### *Training and Experience*

- Two (2) years recent related experience. Or an equivalent combination of education, training and experience.
- Experience providing individual and/or group counselling to assist women in understanding and coping with the effects of the cycle of abuse and family violence
- Experience working with mental illness and addictions
- Trauma Informed Care training and experience
- Standard First Aid Certificate
- Non-Violent Crisis Intervention

### *A clear Criminal Record Check for Vulnerable Populations*

Submit cover letter and resume to: [Human.Resources@saraforwomen.ca](mailto:Human.Resources@saraforwomen.ca)

Subject: STV COUNSELLOR

SARA promotes the principles of anti-oppression, diversity and inclusion. We strive to represent the diverse communities that we serve. Individuals from First Nations, diverse ethno cultural origins, religions, abilities and sexual orientations are encouraged to apply.

While we thank all candidates for their interest, only those selected for an interview will be contacted. No telephone