

Competition # 03061422C

Position Title: Outreach Court Worker Position Temporary

Program: Outreach

Position End Date: March 31, 2023

Position location: Abbotsford and Mission

Reports to: Manager of Outreach

Hours of work: As per Program requirement

Posting Date: June 13, 2022

Closing Date: June 20, 2022 at 5pm

This position requires UNION MEMBERSHIP

Internal / External Job Posting

Compensation will be in accordance with Appendix A of the BCGEU Collective Agreement.

Classification: Victim Services Worker

Grid Level: 11

The Outreach Worker position includes, but is not limited to, crisis and information calls, advocacy with community agencies, police, government agencies, and legal services.

Reports to: Manager of Outreach

Duties and Responsibilities:

- Provide emotional support, goal setting, problem solving and encouragement to clients as appropriate
- Provide information, support and referrals for: housing options, community agencies, legal services, social services and related government services (e.g. child tax credit, immigration issues, schools, etc.)
- Provide advocacy and accompaniment for women requesting service, including family court accompaniment and legal advocacy.
- Provide assistance connecting women with programs within SARA.
- Attend and participate in SARA meetings.
- May be required to provide pre-existing presentations and public education sessions on violence against women.
- Inform community agencies and organizations about SARA services, attend meetings and act as a liaison as required.
- Conduct client intake, assess client needs, create and maintain confidential service records, complete feedback forms and submit reports/statistics as required.
- Attend appropriate training sessions, workshops and conferences.

Skills and Knowledge

- Excellent understanding of violence against women issues both within dominant and non-dominant cultures
- Good understanding of the legal issues facing women who have been abused, particularly those from a different culture.
- An understanding of the Family Law Act 2013.
- Good understanding of social services and resources in the Abbotsford/Mission area and how to access them.
- Proficiency in MS Word, MS Excel, Windows and Outlook calendar
- Keep current on:
 - Women's issues, specifically violence against women
 - Issues relating to women who may face additional barriers, including race, culture or ethnicity, sexual orientation, economic status and ability.
 - Legal issues, housing options, government and immigrant services.

Competencies

- Understands and acts as an effective advocate
- Demonstrates initiative and ability to work independently
- Demonstrates effective listening, writing, presentation, facilitation, public speaking
- Accurate case management and reporting skills.

Qualifications:

Education

- 2 year diploma in an human/social service field
- Minimum 2 years of experience in related/relevant profession
- Punjabi Language is an asset

Training

- Standard First Aid Certificate

*A clear Criminal Record Check for Vulnerable Populations
Valid Class 5 Driver's Licence and clean drivers' abstract*

Submit cover letter, internal application, and resume.

Human.Resources@saraforwomen.ca

Subject: Outreach/Multi-Cultural Outreach Worker

SARA promotes the principles of anti-oppression, diversity and inclusion. We strive to represent the diverse communities that we serve. Individuals from First Nations, diverse ethno cultural origins, religions, abilities and sexual orientations are encouraged to apply.

While we thank all candidates for their interest, only those selected for an interview will be contacted. No telephone inquiries please.